**Application for PRODEX funds**

Application dated:

Top of Form

|  |  |
| --- | --- |
| Applicant body: |  |
| Project title: |  |

# Main objectives of the project

# Short description of the project

The proposed project is planned for x years duration starting in 20xx and ending in 20xx. The start date is … 20xx. The project is divided into x work packages, which are listed in Table 1 and described below.

|  |  |
| --- | --- |
| ***Table 1:*** *Description of Work-packages* | |
| **Work-package** | **Description** |
| WP 1 | Management of the project |
| WP 2 |  |
| WP 3 |  |
| WP 4 |  |
| WP 5 |  |

### WP 1. Management

Description:

*Input:*

*Output:*

### WP 2.

Description:

*Input:*.

*Output*.

### WP 3.

Description

*Input:*.

*Output*.

# Background of the proposal

# Milestones/deliveries and time schedule

The following table shows the time schedule of the project. Milestones/deliveries are marked with D, followed by a number.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***Table 2****: Time schedule. Start date is ……. 20xx and ends ……… 20xx* | | | | | | | | | | | | | |
| **Year** | **20xx/20xx** | | | | | **20xx/20xx** | | | | **20xx/20xx** | | | |
| **Quarter** | **1** | **2** | **3** | | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** |
| WP 1. Management |  |  |  | |  |  |  |  |  |  |  |  |  |
| WP 2. |  |  |  | |  |  |  |  |  |  |  |  |  |
| WP 3 |  |  |  | |  |  |  |  |  |  |  |  |  |
|  |  |  |  | |  |  |  |  |  |  |  |  |  |
|  | | | | | | | | | | | | | |
| Table 3: Milestones and deliverables | | | | | | | | | | | | | |
| Milestone/Deliverable | WP | | | Delivery time | | | | Title | | | | | |
| D1. Management | 1 | | |  | | | | Minutes from progress meetings | | | | | |
| D2. | 2 | | |  | | | |  | | | | | |
| D3. | 3 | | |  | | | |  | | | | | |
| D4. | 4 | | |  | | | |  | | | | | |
| D5. | 5 | | |  | | | |  | | | | | |
| Dx. Final report | All | | | Q12 | | | | Report from all activities | | | | | |

Project start date is ……….20xx and ends …………20xx. The final report (Dx) will

have documentation and updates on all the deliveries due in month xx.

# Organization and personnel

Hourly rates shown in Table 4 are approximate, but follow NRS’s guidline (1.6‰ of salary, limited to 1400 hours/year).

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | ***Table 4:*** *Personal and their main responsibilities* | | | | | | | Name | Main project responsibilities | Tasks | Hourly rate  (EUR) | Man-power [working hours] | Sum (EUR) | |  | Project manager | Management, all WP’s |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  | All |  |  |  | | Total |  |  |  |  |  | |

## 6. Financing, total project costs

Table 5 shows the total cost estimate for the proposed project, summarising all costs of the work packages.

|  |  |  |  |
| --- | --- | --- | --- |
| ***Table 5:*** *Total cost estimate*  Table 6: Costs of the project (given in 1000 EURO, MVA not applicable) | | | |
| Work-package | ***Costs for man-power*** | ***Material and direct costs*** | Total costs |
| WP 1. Management |  |  |  |
| WP 2.xxxxxxx |  |  |  |
| WP 3. wwwwww |  |  |  |
| WP 4. ssssss |  |  |  |
| WP 5.qqqqqqqqq |  |  |  |
| **Total** |  |  |  |

*Payment plan:*

## 7. Benefits and expected impacts

## 8. Contact information

Applicant contact person is:

Address:

## 9. Signature

**Location/date:**

Applicant body, responsible person:

Contact person: